Strategic Assessment Guidelines checklist

This checklist provides a quick snapshot of the abovementioned information. It may be helpful to use while preparing an amendment assessment.

| Strategic consideration | | Yes | No | N/A | Comment |
| --- | --- | --- | --- | --- | --- |
| **Why is an amendment required?** | * What does the amendment intend to do and what is its desired outcome? | ⬜ | ⬜ | ⬜ |  |
| * How does it intend to do it? | ⬜ | ⬜ | ⬜ |  |
| * Is it supported by or is it a result of any strategic study or report? | ⬜ | ⬜ | ⬜ |  |
| * Will the planning policy, provision or control result in the desired planning outcome? | ⬜ | ⬜ | ⬜ |  |
| * Will the amendment have a net community benefit? | ⬜ | ⬜ | ⬜ |  |
| * Will the community benefit outweigh the cost of the new control? | ⬜ | ⬜ | ⬜ |  |
| * Does the amendment repeat provisions already in the planning scheme? | ⬜ | ⬜ | ⬜ |  |
| * Is the planning scheme the most appropriate means of controlling the issue or can other existing regulatory or process mechanisms deal with the issue? | ⬜ | ⬜ | ⬜ |  |
| * Is the matter already dealt with under other regulations? | ⬜ | ⬜ | ⬜ |  |
| **Does the amendment implement the objectives of planning and address any environmental, social and economic effects?** | * Does the amendment implement the objectives of planning in Victoria? (Refer to section 4 of the Planning and Environment Act 1987.) | ⬜ | ⬜ | ⬜ |  |
| * Does the amendment adequately address any environmental effects? | ⬜ | ⬜ | ⬜ |  |
| * Does the amendment adequately address any social effects? | ⬜ | ⬜ | ⬜ |  |
| * Does the amendment adequately address any economic effects? | ⬜ | ⬜ | ⬜ |  |
| **Does the amendment address relevant bushfire risk?** | * Does the amendment meet the objective and give effect to the strategies to address the risk to life as a priority, property, community infrastructure and the natural environment from bushfire in the Planning Policy Framework (Clause 13.02 of the planning scheme)? | ⬜ | ⬜ | ⬜ |  |
| * Has the view of the relevant fire authority been sought in formulating the amendment? | ⬜ | ⬜ | ⬜ |  |
| * If the planning scheme includes a Local Planning Policy Framework at Clause 20, is the amendment consistent with the objectives and strategies that apply to bushfire risk? | ⬜ | ⬜ | ⬜ |  |
| * Is local policy for bushfire risk management required to support the amendment? | ⬜ | ⬜ | ⬜ |  |
| **Does the amendment comply with all the relevant Minister’s Directions?** | * Does the amendment comply with the requirements of the Ministerial Direction - The Form and Content of Planning Schemes? | ⬜ | ⬜ | ⬜ |  |
| * Do any other Minister’s Directions apply to the amendment? If so, have they been complied with? | ⬜ | ⬜ | ⬜ |  |
| * Is the amendment accompanied by all of the information required by a Minister’s Direction? | ⬜ | ⬜ | ⬜ |  |
| **Does the amendment support or implement the PPF?** | * Does the amendment support or give effect to the PPF? | ⬜ | ⬜ | ⬜ |  |
| * Are there any competing PPF objectives and how are they balanced? | ⬜ | ⬜ | ⬜ |  |
| * Does the amendment support or give effect to any relevant adopted state policy? | ⬜ | ⬜ | ⬜ |  |
| If the planning scheme includes a Municipal Planning Strategy (MPS) at Clause 02 and the amendment seeks to introduce or amend a local planning policy in the PPF:   * Does the new or amended local planning policy: |  |  |  |  |
| * respond to a demonstrated need? | ⬜ | ⬜ | ⬜ |  |
| * implement a strategic direction in the MPS? | ⬜ | ⬜ | ⬜ |  |
| * relate to a specific discretion or group of discretions in the planning scheme? | ⬜ | ⬜ | ⬜ |  |
| * assist the responsible authority to make a decision? | ⬜ | ⬜ | ⬜ |  |
| * assist any other person to understand whether a proposal is likely to be supported? | ⬜ | ⬜ | ⬜ |  |
| * respond to a demonstrated need? | ⬜ | ⬜ | ⬜ |  |
| * Does the amendment affect any existing local planning policy or tool? | ⬜ | ⬜ | ⬜ |  |
| * Is a local planning policy necessary OR is the issue adequately covered by another planning tool or decision guideline? | ⬜ | ⬜ | ⬜ |  |
| **Does the amendment support or implement the LPPF?**  \*This strategic consideration only applies if the planning scheme includes an LPPF at Clause 20. | * Does the amendment implement or support the MSS? | ⬜ | ⬜ | ⬜ |  |
| * Does the amendment seek to change the objectives or strategies of the MSS? If so, what is the change? | ⬜ | ⬜ | ⬜ |  |
| * What effect will any change to the MSS have on the rest of the MSS: |  |  |  |  |
| * Is the amendment consistent/inconsistent with strategic directions elsewhere in the MSS? | ⬜ | ⬜ | ⬜ |  |
| * Has the cumulative effect of this amendment on the strategic directions in the MSS been considered? | ⬜ | ⬜ | ⬜ |  |
| * Does the new or amended local planning policy: |  |  |  |  |
| * respond to a demonstrated need? | ⬜ | ⬜ | ⬜ |  |
| * implement an objective or strategy in the MSS? | ⬜ | ⬜ | ⬜ |  |
| * relate to a specific discretion or group of discretions in the planning scheme? | ⬜ | ⬜ | ⬜ |  |
| * assist the responsible authority to make a decision? | ⬜ | ⬜ | ⬜ |  |
| * assist any other person to understand whether a proposal is likely to be supported? | ⬜ | ⬜ | ⬜ |  |
| * Does the amendment affect any existing local planning policy or tool? | ⬜ | ⬜ | ⬜ |  |
| * Is a local planning policy necessary OR is the issue adequately covered by another planning tool or decision guideline? | ⬜ | ⬜ | ⬜ |  |
| **Does the amendment support or implement the MPS?**  *\*This* strategic *consideration only applies if the planning scheme includes an MPS at Clause 02.* | * How does the amendment seek to implement or support the MPS? | ⬜ | ⬜ | ⬜ |  |
| * Does the amendment seek to change the strategic directions of the MPS? If so, what is the change? | ⬜ | ⬜ | ⬜ |  |
| * What effect will any change to the MPS have on the rest of the MPS? | ⬜ | ⬜ | ⬜ |  |
| * Is the amendment consistent/inconsistent with strategic directions elsewhere in the MPS? | ⬜ | ⬜ | ⬜ |  |
| * What is the cumulative effect of this amendment on the other directions in the MPS? | ⬜ | ⬜ | ⬜ |  |
| **Does the amendment make proper use of the VPP?** | * Does the amendment use the most appropriate VPP tool to achieve the strategic objective of the planning scheme? | ⬜ | ⬜ | ⬜ |  |
| * Does the amendment affect, conflict with or duplicate another existing provision in the planning scheme that deals with the same land, use or development? * If so, have the provisions been reconciled? | ⬜ | ⬜ | ⬜ |  |
| * Does the control capture matters that do not specifically relate to the purpose or objectives of the control or matters that should not be dealt with under planning? | ⬜ | ⬜ | ⬜ |  |
| * Does the amendment make any existing provision in the planning scheme redundant? | ⬜ | ⬜ | ⬜ |  |
| * Is the amendment consistent with any relevant planning practice note? | ⬜ | ⬜ | ⬜ |  |
| **How does the amendment address the views of any relevant agency?** | * Have the views of any relevant agency been addressed? | ⬜ | ⬜ | ⬜ |  |
| **Does the amendment address the requirements of the *Transport Integration Act 2010* (TIA)?** | * Is the amendment likely to have a significant impact on the transport system, as defined by section 3 of the TIA? * If so, explain how the amendment addresses the transport system objectives and decision making principles set out in Part 2, Divisions 2 and 3 of the TIA. | ⬜ | ⬜ | ⬜ |  |
| * Are there any applicable statements of policy principles prepared under section 22 of the TIA? * If so, assess how the amendment addresses any specified policy principles that apply to the proposal. | ⬜ | ⬜ | ⬜ |  |
| **What impact will the new planning provisions have on the resource and administrative costs of the responsible authority?** | * Has the council considered the cost implications in implementing and administrating the new planning provisions? - including: | ⬜ | ⬜ | ⬜ |  |
| * estimated increase in number of planning permit applications | ⬜ | ⬜ | ⬜ |  |
| * planning staff resources | ⬜ | ⬜ | ⬜ |  |
| * other miscellaneous costs including legal or other professional advice, for example, heritage advisers | ⬜ | ⬜ | ⬜ |  |
| * capacity to consider the new application within the prescribed time? | ⬜ | ⬜ | ⬜ |  |