00:00:00.760 --> 00:00:03.154

In these online training video

for the amendment tracking

00:00:03.154 --> 00:00:04.750

system, we look at module 7.

00:00:05.430 --> 00:00:07.368

Printing an amendment

document and comparing

00:00:07.368 --> 00:00:11.244

content. We'll look at how you

can create a PDF of the

00:00:11.244 --> 00:00:13.505

amendment document and

compare changes and we'll

00:00:13.505 --> 00:00:16.735

also cover the snapshots and

how they are generated and

00:00:16.735 --> 00:00:20.288

how we can view one. We will be

using the ATS authoring

00:00:20.288 --> 00:00:21.580

system for this module.

00:00:23.150 --> 00:00:26.150

And there are online guides

available on our DELWP website.

00:00:27.110 --> 00:00:30.640

With planning support available,

00:00:30.640 --> 00:00:32.052

planning.support@delwp.vic.gov.au

00:00:33.780 --> 00:00:37.511

OK, so here we are in our ATS

authoring system. I'll bring up

00:00:37.511 --> 00:00:40.955

my amendment number that we were

working through it's C

00:00:40.955 --> 00:00:41.242

2185.

00:00:44.050 --> 00:00:48.021

Now let's navigate to the

publish tab and we'll see what

00:00:48.021 --> 00:00:49.465

we can view there.

00:00:52.180 --> 00:00:57.076

In this view, we can say the

snapshots that have been created

00:00:57.076 --> 00:00:59.116

at the time when we

00:00:59.710 --> 00:01:03.280

selected published print PDF,

RGB and that's these ones that

00:01:03.280 --> 00:01:07.207

look like the... It's got the

Adobe icon, so they've been

00:01:07.207 --> 00:01:11.491

generated in print form. It is

just a snapshot. A snapshot is

00:01:11.491 --> 00:01:15.775

just an image of your entire

amendment document at a point in

00:01:15.775 --> 00:01:20.773

time. So in this case I can see

for this item. This is a

00:01:20.773 --> 00:01:25.544

snapshot. A printed form

snapshot that was created on the

00:01:25.544 --> 00:01:29.900

13th of May 1143. There's one

here which is an updated

00:01:29.900 --> 00:01:34.256

baseline snapshot now that has

not been published to PDF form

00:01:34.256 --> 00:01:40.592

at this stage. But if I want to

see that in PDF form if I just

00:01:40.592 --> 00:01:45.740

scroll over to the right, open

that up, I can create an output

00:01:45.740 --> 00:01:50.492

of that snapshot. That image

that was taken at 10:10 on the

00:01:50.492 --> 00:01:51.680

7th of May.

00:01:52.450 --> 00:01:57.610

Just by selecting from

the drop down the RGB, print

00:01:57.610 --> 00:01:59.760

PDF RGB option and publish.

00:02:00.350 --> 00:02:06.910

And that's changed that icon to

be a PDF icon.

00:02:07.630 --> 00:02:09.460

When that's ready, I can view

00:02:09.460 --> 00:02:14.960

that. Open that up by clicking

the eye icon to view.

00:02:15.820 --> 00:02:20.396

Of course, that opens up another

browser tab window and I can see

00:02:20.396 --> 00:02:21.804

my amendment document here.

00:02:22.550 --> 00:02:27.170

OK, again I can compare this

particular snapshot, which is

00:02:27.170 --> 00:02:31.790

done at baseline. I can

compare that snapshot to a

00:02:31.790 --> 00:02:32.714

previous snapshot.

00:02:33.880 --> 00:02:37.876

So I might compare it to a

snapshot done today, so this

00:02:37.876 --> 00:02:39.874

will show me the changes that

00:02:39.874 --> 00:02:45.021

have occured. Between this

baseline at 7th of May to the

00:02:45.021 --> 00:02:46.278

13th of May.

00:02:47.140 --> 00:02:49.765

That's generated here

bring that to screen.

00:02:51.030 --> 00:02:57.386

Let's have a look what it shows

us. You can see the content that

00:02:57.386 --> 00:02:59.202

I've added and deleted.

00:02:59.900 --> 00:03:04.100

Green for add, Red for delete and

if you see blue, it's format

00:03:04.100 --> 00:03:07.600

changes. So there's some format

changes that have occurred here

00:03:07.600 --> 00:03:12.500

in it as well. We can see some

blue markings, so let me close

00:03:12.500 --> 00:03:17.230

that now. So now you can see

that updated baseline has been

00:03:17.230 --> 00:03:21.406

changed from a little camera

icon to a PDF. So just minimize

00:03:21.406 --> 00:03:22.450

that section there.

00:03:23.340 --> 00:03:27.564

To create a snapshot, you can

create a snapshot at any point

00:03:27.564 --> 00:03:29.676

in time through the drafting of

00:03:29.676 --> 00:03:32.928

your amendment. Also,

snapshots are created by the

00:03:32.928 --> 00:03:36.258

system. Now where are these

snapshots stored and will have

00:03:36.258 --> 00:03:40.254

a look at that. If I just

select the browse tab, just

00:03:40.254 --> 00:03:42.585

going to look at my amendment

folder.

00:03:45.010 --> 00:03:48.860

That's brought mean I'm just

making sure I'm in my amendment

00:03:48.860 --> 00:03:53.410

folder C2185 is he document

there. Now you can see all of the

00:03:53.410 --> 00:03:56.210

snapshots that have been

created. Anything that has

00:03:56.210 --> 00:03:59.010

amendment and within the

amendment number has been

00:03:59.010 --> 00:04:03.210

created by the user. Where you

don't see that, it's been created

00:04:03.210 --> 00:04:08.110

by the system. Let's have a look

at one that has been created by

00:04:08.110 --> 00:04:13.360

the system, so I'll bring up one

here and what we have here is an

00:04:13.360 --> 00:04:16.860

amendment folder and it shows us

snapshots generated by the

00:04:16.860 --> 00:04:20.993

system at particular phases of

the amendment document. You can

00:04:20.993 --> 00:04:25.997

see there's one at baseline, so

that was created at the time

00:04:25.997 --> 00:04:30.167

that the instruction list was

sent through to ATS authoring.

00:04:30.167 --> 00:04:32.669

One was generated at

authorization under

00:04:32.669 --> 00:04:35.588

consideration. Another was

generated where the amendment

00:04:35.588 --> 00:04:38.090

was at the stage of exhibition

00:04:38.090 --> 00:04:42.888

request submitted. So at every

stage of the amendment process,

00:04:42.888 --> 00:04:45.204

a snapshot will be generated by

00:04:45.204 --> 00:04:50.170

the system. Coming back to our

our own amendment folder, we can

00:04:50.170 --> 00:04:54.322

see those that are generated by

the user and then we'll come

00:04:54.322 --> 00:04:58.820

back to our publish tab and we

can see all the different ones

00:04:58.820 --> 00:05:02.626

here. So at any stage throughout

the drafting process you can

00:05:02.626 --> 00:05:05.740

create a snapshot by selecting

create snapshot creates a

00:05:05.740 --> 00:05:07.470

snapshot here to view that

00:05:07.470 --> 00:05:13.010

snapshot though. You can select

to print to PDF publish.

00:05:14.030 --> 00:05:18.385

It will publish a PDF version of

your snapshot and we can select

00:05:18.385 --> 00:05:20.395

the eye icon to open that up.

00:05:20.910 --> 00:05:22.960

And again we can compare.

00:05:23.780 --> 00:05:27.668

These snapshots, or printed

snapshots to any previous

00:05:27.668 --> 00:05:31.556

snapshots here as well,

snapshots cannot be deleted

00:05:31.556 --> 00:05:34.958

out of the file. They'll

always remain.

00:05:36.090 --> 00:05:40.962

In the next module module eight,

we will look at how we can run

00:05:40.962 --> 00:05:44.790

an interim publish viewing an

amendment in final form and how

00:05:44.790 --> 00:05:48.618

this is different to the current

snapshot and published print PDF

00:05:48.618 --> 00:05:50.358

options that we've been running.