| Meeting details |
| --- |
| Meeting | Information session for [insert site name] |
| Date | [date and time] *Note information sessions generally run for an hour maximum however you are free to come and go as you please.* |
| Location |  |
| Chair | *Will be chaired by a member of the Advisory Committee* |

| Item | Party  |
| --- | --- |
| **Welcome & Introduction** | Advisory Committee |
| **Background and process** Advisory Committee processThe planning system | Advisory Committee |
| **Government Land disposal process**Government Land policyFTGL service | Department of Environment, Land, Water and Planning10 mins |
| **Why is the land surplus** Why the site is surplus and any discussions with other agencies | Landowner10 mins |
| **What is proposed and why** Why have controls been chosenAny planning studies | Landowner10 mins |
| **About the hearing** Time frames provided in Terms of Reference | Advisory Committee |
| **Critical dates**Submissions Close – Hearings commence - | Advisory Committee  |
| **Questions** | Advisory Committee |

| Contact information |  |  |
| --- | --- | --- |
| Questions relating to the site and the selection of the proposed planning provisions, please contact [Landowner] | Questions relating to the Advisory Committee process or timing please contact Planning Panels Victoria. Phone: (03) 8392 5120Email: planning.panels@delwp.vic.gov.au | All other questions should be directed to the Fast Track Government Land Service.Phone: (03) 8683 0901Email: ftgl.service@delwp.vic.gov.au |