| Meeting details | |
| --- | --- |
| Meeting | Information session for [insert site name] |
| Date | [date and time] *Note information sessions generally run for an hour maximum however you are free to come and go as you please.* |
| Location |  |
| Chair | *Will be chaired by a member of the Advisory Committee* |

| Item | Party |
| --- | --- |
| **Welcome & Introduction** | Advisory Committee |
| **Background and process**  Advisory Committee process  The planning system | Advisory Committee |
| **Government Land disposal process**  Government Land policy  FTGL service | Department of Environment, Land, Water and Planning  10 mins |
| **Why is the land surplus**  Why the site is surplus and any discussions with other agencies | Landowner  10 mins |
| **What is proposed and why**  Why have controls been chosen  Any planning studies | Landowner  10 mins |
| **About the hearing**  Time frames provided in Terms of Reference | Advisory Committee |
| **Critical dates**  Submissions Close –  Hearings commence - | Advisory Committee |
| **Questions** | Advisory Committee |

| Contact information |  |  |
| --- | --- | --- |
| Questions relating to the site and the selection of the proposed planning provisions, please contact [Landowner] | Questions relating to the Advisory Committee process or timing please contact Planning Panels Victoria. Phone: (03) 8392 5120  Email: [planning.panels@delwp.vic.gov.au](mailto:planning.panels@delwp.vic.gov.au) | All other questions should be directed to the Fast Track Government Land Service.  Phone: (03) 8683 0901  Email: [ftgl.service@delwp.vic.gov.au](mailto:ftgl.service@delwp.vic.gov.au) |