



16 April 2020

As addressed

Dear Submitter

Fishermans Bend Standing Advisory Committee
Amendment C176port – 2-28 Montague Street and 80 Munro Street, South Melbourne

As previously advised the Hearing for the above will commence via videolink at **10.00am on Monday 20 April 2020** and continue through the week. A revised timetable generally in accordance with the draft circulated earlier this week will be circulated shortly noting the following:

- The Fishermans Bend Standing Advisory Committee (the Committee) would still like the Monday morning briefing from the architect on major changes to plans.
- The Proponent's request for their original time allocation is noted and accepted.
- A drafting session will be scheduled for Friday afternoon.

The Committee makes the following directions which have previously been circulated in a draft form by the parties. These are to be read in conjunction with earlier directions issued by the Committee on 26 March 2020 for material to be circulated on 17 April 2020.

Prior to the Hearing

1. The hearing is to proceed partly on the papers and partly using a video conferencing technology known as Microsoft Teams (**Teams**).
2. As per the email correspondence on **Thursday 16 April 2020**, parties should already have provided to Planning Panels Victoria an individual email address and telephone number for each participant (including legal counsel and experts) and where relevant, spectator(s), for that party.
3. By **2.00pm on Friday 17 April 2020**, Department of Environment, Land, Water and Planning (DELWP) is to circulate to the Committee and all hearing participants and spectators:
 - a. E-book of Planning Controls & Policies
 - b. E-book of surrounding Planning Permits
 - c. E-book of site-specific maps (planning scheme maps, melways map, aerial photos)
 - d. Individual calendar invitations for a video hearing using Microsoft Teams and instructions for using the same.
 - e. login details to access a secure online file sharing platform (Hub Share) to facilitate electronic tabling of documents during the hearing in a way that is transparent to all hearing participants and spectators.

Privacy Statement

Any personal information about you or a third party in your correspondence will be protected under the provisions of the Privacy and Data Protection Act 2014. It will only be used or disclosed to appropriate Ministerial, Statutory Authority, or departmental staff in regard to the purpose for which it was provided, unless required or authorised by law. Enquiries about access to information about you held by the Department should be directed to the Privacy Coordinator, Department of Environment, Land, Water and Planning, PO Box 500, East Melbourne, Victoria 8002

4. By **2.00pm on Friday, 17 April 2020**, DELWP is to circulate to the Committee and all hearing participants and spectators, screenshots of 3D model taken from DELWP and City of Port Phillip requested site inspection vantage points.
5. Hearing participants and spectators are to download the Teams application to their device and familiarise themselves with the application before the hearing starts. This should include testing of the microphone, speaker and camera. The application can be downloaded [here](#) free of charge.
6. Hearing participants and spectators are to log on to the secure online file sharing platform and familiarise themselves with its content and functions before the hearing starts.
7. By **9.30am on Monday 20 April 2020**:
 - a. DELWP is to circulate its Part B Submission to the Committee and all parties
 - b. Fishermans Bend Taskforce is to circulate to the Committee and all parties any written submission to supplement the outline of submission circulated on Friday, 17 April 2020
 - c. Melbourne Water is to circulate to the Committee and all parties any further written material to supplement the submissions circulated on 6 and 30 March 2020.
8. The Proponent is to circulate the proposed order of expert witnesses to the Committee and all parties by **5.00pm on Monday 20 April 2020**.
9. By **9.30am on Wednesday 22 April**, the Proponent is to circulate the following to the Committee and all parties:
 - a. Proponent's written opening submission; and
 - b. Any visual material/PowerPoint presentation to be presented by experts.
10. The Proponent is to circulate its written closing submission to the Committee and all parties before presenting it in the video hearing.
11. By 9.30am the next business morning after the video hearing concludes, DELWP is to circulate to the Committee and all parties:
 - a. any closing submission it wishes to make;
 - b. a final tracked-change version of the draft Incorporated Document incorporating comments and points of agreement/disagreement

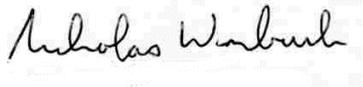
At the Hearing

12. Participants and spectators are to join the video hearing at least 15 minutes before it is scheduled to start by clicking on the [Join Microsoft Teams Meeting](#) link in the video hearing calendar invitation.
13. When joining the video hearing, you will be asked to enter your name and details.
14. After 'joining' the video hearing, you will enter a virtual lobby and remain there until admitted into the video hearing.
15. Except at the direction of the Committee, recording the video hearing is prohibited. The Committee does not intend to record the Hearing.
16. Participants and spectators in the video hearing are expected to ensure that:
 - a. They are joining the virtual hearing from a quiet, private location
 - b. They have adequate internet coverage, a working microphone and camera

- c. For all hearing participants (other than experts), their microphone remains muted except when addressing the Committee
 - d. For all experts, their microphone remains muted and camera switched off except when they are giving evidence to the Committee
 - e. For all hearing spectators, their microphone remains muted and camera switched off at all times.
17. If an advocate intends to refer an expert witness to a document that has not already been tabled before the Committee, the advocate must share the document electronically as soon as practicable beforehand, with the Committee and all hearing participants.
18. During the hearing, a document may be tabled with the Committee by sharing it electronically with the Committee and all hearing participants using the DELWP nominated secure online document sharing platform.

If you have any queries please contact Planning Panels Victoria at planning.panels@delwp.vic.gov.au.

Yours sincerely



Nick Wimbush

SAC Co-Chair