

## Glossary

**Amend** 'Amend' is used in the amendment documents and means to change, modify or revise the text and maps in the planning scheme.

**Apply** Apply is used in the amendment documents and means to include land in an overlay.

**Authorisation** A municipal council, other Minister or public authority can only prepare an amendment to a planning scheme if authorised to do so by the Minister for Planning (refer to sections 8A and 9 of the Planning and Environment Act 1987). The purpose of the authorisation is to identify whether a proposal is consistent with State Policy or interests and ensure that it makes appropriate use of the *Victoria Planning Provisions (VPP)*.

**Clause** The planning scheme is made up of a number of clauses. A clause consists of number and a title, for example 11 Settlement, 22.04 Heritage Overlay, 32.01 Residential 1 Zone, 45.01 Public Acquisition Overlay. In the case of a schedule in a planning scheme, the term 'head clause' is used to refer to the clause to which the schedule is attached.

**Delete** 'Delete' is used in the amendment documents and means to remove text and maps from the planning scheme.

**Exhibition** The planning authority must give notice of any amendment it prepares to a planning scheme. Notice must be given to every Minister, public authority, municipal council and owners and occupiers of land that the planning authority believes may materially be affected by the amendment (refer to sections 17, 18 and 19 of the Act).

**Planningscheme amendment map sheet** A planning scheme amendment map sheet is prepared by the department to show the changes the amendment will make to a planning scheme map. One individual map sheet may represent part of or more than one planning scheme map. The map sheet can show insertions, deletions and amendments proposed to a Zone or Overlay map. The map sheets are attached to the Instruction Sheet.

**Implement** Implement is used in the amendment documents and means to introduce planning provisions to give effect to a strategic document, such as a structure plan or a neighbourhood character study.

**Insert** 'Insert' is used in the amendment documents and means to add, introduce or include text and maps to the planning scheme.

**Overlay** An overlay is a planning scheme provision that applies in addition to the zone provision. Overlays ensure that important aspects of the land are recognised (such as areas of significant vegetation or special heritage significance). Generally, overlays may only impose requirements relating to the development of land, not use.

**Planning Scheme Map** The Planning scheme map is a detailed map showing where zone provisions and overlay provisions apply and show the actual planning scheme data. A planning scheme map is also known as a consolidated map.

**Replace** 'Replace' is used in the amendment documents and means to reinstate or substitute the text and maps in the planning scheme.

**Rezone** Rezone is used in the amendment documents and means to change the zone of the land.

**Schedule** A schedule in a planning scheme reflects the needs and circumstances of individual municipalities. A schedule can be attached to a zone or overlay.

**Subclause** A clause or schedule may be divided into subclauses. Subclauses are grouped requirements by subject matter so that the provisions can be more easily understood.

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**Textboxes** Text boxes are located in all Word provisions and state the gazettal date and the C or VC amendment for which the clause or schedule has been amended.

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**Zone** A zone is a planning provision. Zones reflect the primary character of land (such as residential, industrial or rural) and indicate the type of use and development which may be appropriate in that zone.

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