



# Planning Panels Victoria

Department of Environment, Land, Water and Planning

1 Spring Street  
Melbourne Victoria 3000  
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Melbourne, Victoria 3001  
Telephone (03) 8392 5115

17 September 2020

As addressed

Dear Party

## **Priority Projects Standing Advisory Committee – Referral No. 4 Call in of VCAT proceeding P950/2020 – 375 Swansea Road, Lilydale**

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The Minister for Planning called in proceeding P950/2020 from the Victorian Civil and Administrative Tribunal (VCAT) on 6 September 2020 and referred it to the Priority Projects Standing Advisory Committee (Committee). The proceeding relates to a use and development of a residential village, vegetation removal, earthworks greater than one metre, creation of access to a Road Zone category 1 and a reduction in the required car parking of Clause 52.06. We are writing to you because you are a party to the VCAT proceeding.

The Minister for Planning appointed the Committee under section 151 of the *Planning and Environment Act 1987*. Committee Members Mr Tim Hellsten (Chair) and Mr Geoffrey Carruthers (Member) will consider this referral. This matter will be known as Referral No. 4.

The Minister for Planning has provided the Committee with Terms of Reference dated 14 June 2020 and Letter of Referral dated 6 September 2020 (both attached). In accordance with these documents, the purpose of the Committee is to:

- provide timely and independent advice to the Minister for Planning on projects referred by the Building Victoria's Recovery Taskforce (BVRT), and projects affected by COVID-19
- provide advice and recommendations on whether a planning permit should be issued.

### **Form of engagement**

Clause 16 of the Terms of Reference provides that the Committee is not expected to carry out a public hearing but may do so if it is deemed necessary. The Committee considers a Hearing may not be required in this case. Please advise the Committee if you have procedural matters that you wish to raise as soon as possible.

The Committee will consider Referral No. 4 by way of a focused roundtable submission session using MS Teams video link on **Thursday 1 October 2020**. A link is provided in the table below.

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#### **Privacy Statement**

Any personal information about you or a third party in your correspondence will be protected under the provisions of the Privacy and Data Protection Act 2014. It will only be used or disclosed to appropriate Ministerial, Statutory Authority, or departmental staff in regard to the purpose for which it was provided, unless required or authorised by law. Enquiries about access to information about you held by the Department should be directed to the Privacy Coordinator, Department of Environment, Land, Water and Planning, PO Box 500, East Melbourne, Victoria 8002



Confirmation of Parties	Method
<p style="text-align: center;"><b>Applicant</b></p> <p style="text-align: center;">John Cicero of Best Hooper</p> <p style="text-align: center;"><b>Yarra Ranges Council</b></p> <p style="text-align: center;">Lachlan Howard</p> <p style="text-align: center;"><b>Melbourne Water</b></p> <p style="text-align: center;">Nikolas Karageorge</p> <p style="text-align: center;"><b>Transport for Victoria</b></p> <p style="text-align: center;">Kathy Aves</p> <p style="text-align: center;">Brett Daniel</p>	<p style="text-align: center;"><b>Roundtable Submission Session</b></p> <p style="text-align: center;">Microsoft Teams</p> <p style="text-align: center;">1 October 2020</p> <p style="text-align: center;">10.00am – 4.30pm</p> <p style="text-align: center;"><u><a href="#">Join Roundtable Submission Session</a></u></p> <p style="text-align: center;">Refer to the <u><a href="#">PPV Guide to MS Teams</a></u> for further information on the platform.</p>

Parties wishing to participate in the roundtable submission session must confirm attendance **by 12.00 noon on Monday 21 September 2020** by emailing [planning.panels@delwp.vic.gov.au](mailto:planning.panels@delwp.vic.gov.au).

#### Documentation

The Committee has been provided with the VCAT file (hard copy only) and access to a Share Point folder supported by Best Hooper for the applicant for review. This includes:

- Permit application plans and supporting documents
- Council report (without attachments)
- Referral agency responses
- Without prejudice permit conditions.

To assist the Committee's work, Council and the Applicant are requested to provide the Committee with electronic copies of all other relevant documents and correspondence in relation to the application and the matters before VCAT by **12.00 noon on Monday 21 September 2020** at [planning.panels@delwp.vic.gov.au](mailto:planning.panels@delwp.vic.gov.au). Please note that all materials provided will be treated in accordance with the Privacy Collection Notice attached. This may include, but not be limited to:

- Permit application objections
- Any other relevant information.

#### Confirmation issues

The Committee will shortly circulate a summary of issues based on its reading of the material in the VCAT file and will ask parties to identify any issues not included. This will form the basis of our roundtable submission session.

#### How will my contact information be used?

We will use your contact address to contact you. We will provide your email or postal address to participants in the Hearing so that they can share reports and submissions unless you tell us otherwise.

**Privacy**

The *Privacy Collection Notice* and other information is attached for your convenience.

<https://www.planning.vic.gov.au/panels-and-committees/planning-panel-guides>

If you have any queries, please contact Georgia Thomas, Project Officer at Planning Panels Victoria on (03) 8624 5717 or [planning.panels@delwp.vic.gov.au](mailto:planning.panels@delwp.vic.gov.au).

Yours sincerely

A handwritten signature in black ink, appearing to read 'Tim Hellsten', with a stylized flourish at the end.

**Tim Hellsten**

Chair, Priority Projects Standing Advisory Committee