



Planning Panels Victoria

Department of Environment, Land, Water and Planning

1 Spring Street
Melbourne Victoria 3000
GPO Box 2392
Melbourne, Victoria 3001
Telephone (03) 8392 5115

18 August 2020

As addressed

Dear Party

Priority Projects Standing Advisory Committee – Referral No. 2 **Call in of VCAT proceeding P803/2020 – 286 Harvest Home Road, Wollert (Aurora)**

The Minister for Planning called in proceeding P803/2020 from the Victorian Civil and Administrative Tribunal (VCAT) on 9 August 2020 and referred it to the Priority Projects Standing Advisory Committee (Committee). The proceeding relates to a multi-lot subdivision (89 lots), including creation of reserve, removal of native vegetation in a Vegetation Protection Overlay Schedule 2 and associated buildings and works. We are writing to you because you are a party to the VCAT proceeding.

The Minister for Planning appointed the Priority Projects Standing Advisory Committee (Committee) under section 151 of the *Planning and Environment Act 1987*. Committee Members Mr Lester Townsend (Chair) and Ms Mandy Elliott (Deputy Chair) will consider this referral. This matter will be known as Referral No. 2.

The Minister for Planning has provided the Committee with Terms of Reference dated 14 June 2020 and Letter of Referral dated 9 August 2020 (both attached). In accordance with these documents, the purpose of the Committee is to:

- provide timely and independent advice to the Minister for Planning on projects referred by the Building Victoria's Recovery Taskforce (BVRT), and projects affected by COVID-19
- provide advice and recommendations on whether a planning permit should be issued, and if so, the appropriate permit conditions.

Form of engagement

Clause 16 of the Terms of Reference provides that the Committee is not expected to carry out a public hearing but may do so if it is deemed necessary. The Committee considers a Hearing may not be required in this case. Please advise the Committee if you have procedural matters that you wish to raise as soon as possible.

The Committee will consider Referral No. 2 by way of roundtable discussion using video link on **Tuesday 8 September 2020**. A link is provided in the table below.

Privacy Statement

Any personal information about you or a third party in your correspondence will be protected under the provisions of the Privacy and Data Protection Act 2014. It will only be used or disclosed to appropriate Ministerial, Statutory Authority, or departmental staff in regard to the purpose for which it was provided, unless required or authorised by law. Enquiries about access to information about you held by the Department should be directed to the Privacy Coordinator, Department of Environment, Land, Water and Planning, PO Box 500, East Melbourne, Victoria 8002



Confirmation of Parties	Method
<p data-bbox="357 264 616 291">Whittlesea City Council</p> <p data-bbox="400 315 572 342">Jessica Higgins</p> <p data-bbox="261 349 713 376">Jessica.Higgins@whittlesea.vic.gov.au</p> <p data-bbox="301 400 673 427">Development Victoria (Applicant)</p> <p data-bbox="379 452 596 479">Jessica Kaczmarek</p> <p data-bbox="220 504 754 530">jessica.kaczmarek@nortonrosefulbright.com</p>	<p data-bbox="979 264 1230 291">Roundtable Discussion</p> <p data-bbox="1015 315 1195 342">Microsoft Teams</p> <p data-bbox="1007 367 1206 394">8 September 2020</p> <p data-bbox="1007 418 1206 445">10.00am – 5.00pm</p> <p data-bbox="882 468 1331 495">Join Roundtable Discussion</p>

Parties wishing to participate in the roundtable discussion must confirm attendance **by 12.00 noon on Friday 4 September 2020** by emailing planning.panels@delwp.vic.gov.au.

Documentation

While the Committee will be provided with the VCAT file (hard copy only), to assist the Committee's work, Council and the Applicant are requested to provide the Committee with electronic copies of all relevant documents and correspondence in relation to the application and the matters before VCAT by **12 noon on Friday 28 August 2020** at planning.panels@delwp.vic.gov.au. Please note that all materials provided will be treated in accordance with the Privacy Collection Notice attached. This may include, but not be limited to:

- Current/revised application and plans
- Council report
- Objections (if any)
- Any evidence lodged
- Any other relevant information.

How will my contact information be used?

We will use your contact address to contact you. We will provide your email or postal address to participants in the Hearing so that they can share reports and submissions unless you tell us otherwise.

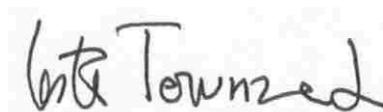
Privacy

The *Privacy Collection Notice* and other information is attached for your convenience.

<https://www.planning.vic.gov.au/panels-and-committees/planning-panel-guides>

If you have any queries, please contact Georgia Thomas, Project Officer at Planning Panels Victoria on (03) 8624 5717 or planning.panels@delwp.vic.gov.au.

Yours sincerely,



Lester Townsend

Chair, Priority Projects Standing Advisory Committee

Privacy Collection Notice

Natural justice for all participants and transparency are important parts of the Panel process. In meeting its legislative requirements, the Panel may:

- provide a copy of your submission with all contact details to the Proponent, Local Council, Government Agencies and other parties to the Hearing
- provide a copy of your submission to the Department of Environment, Land, Water and Planning if needed for preparing Ministerial briefings
- display a copy of your submission in the Planning Panels Victoria Office or Hearing room.
- display a copy of your submission in the relevant Local Council Office or Regional Government Office as appropriate.

The Panel does not propose to display your full submission on a website unless this is necessary, and you have given your consent. However, your name and other personal information may be published on the internet as detailed below.

Publication of your personal information on the internet

A Panel Report will be published on the internet and may include:

- each submitter's name
- direct quotes from submissions
- submitter addresses, if required.

Please note that even when your personal information is removed from the internet, it may remain on external servers indefinitely.

After the Panel has reported

When the Panel has reported to the Planning Authority, your submission will be removed from public display.

Your original submission and any additional material provided will be held at Planning Panels Victoria for two years and then sent to the Public Record Office Victoria. All additional copies of the submission and other material held by Planning Panels Victoria will be securely destroyed.

If you have any concerns about how your submission will be used, please contact Planning Panels Victoria on (03) 8392 5114.