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Addendum 1 EES Consultation Plan

The following describes proposed engagement activities for the Western Outer Ring Main Project during the project phase - prepare EES documentation for public exhibition in line with Minister's scoping requirements. Addendum 1 aligns with the WORM EES Consultation Plan - Appendix H.

This EES Engagement Plan and activities are considered a live document that will be subject to change and be updated during the project consultation process.

Proposed Timing	Proposed Engagement and Communication Activities	Stakeholder	Purpose
October Q4 2020	Launch online engagement hub on APA webpage - Interactive map - discussion forum - Survey	Public and interested stakeholders	• Provide up-to-date content online for community sessions and opportunities to get involved with the project. • Provide an online engagement platform for community to provide feedback on the Project and engage with the community.
	Newsletter Project update #3 –mail out	Local residents, Landowner and Occupiers	• Provide community update on project milestones and EES process
	Newsletter Project update #3 – (email and Campaign Monitor)	Applicable stakeholders listed in Engagement Plan	• Provide community update on project milestones and EES process
	Council/Shire Briefings (Online) *	Hume City Council Whittlesea City Council	• Provide project updates online briefing, collect feedback from council/shire. • Sessions subject to change based on feedback from councils and stakeholder feedback collected from other engagement activities.
	Host Online Open House Community Presentation * (1 Session)	Public, Landowner and Occupiers	• Provide an opportunity for the community to attend an online session. Provide high level information on the project in a live facilitated session. • Session timing and topics to be advertised on APA's engagement hub and in community updates.
	TRG Briefing	TRG Representatives	• TRG briefings to provide update on project information, key milestones, understand potential issues, impacts and opportunities related to project.

*Note: During COVID restrictions it is proposed to host online sessions to meet necessary State and community safety requirements. Sessions may be subject to change based on feedback from councils and stakeholder feedback collected from other engagement activities

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Proposed Timing	Proposed Engagement and Communication Activities	Stakeholder	Purpose
November Q4 2020	Council/Shire Briefings (Online) *	Melton City Council Mitchell Shire Council	• Provide project updates online briefing, collect feedback from council/shire. • Sessions subject to change based on feedback from councils and stakeholder feedback collected from other engagement activities.

	Key Stakeholder Briefings (Round 1)	Community Action Groups, Local Business	• Topic focused stakeholder briefings relevant to key stakeholder groups. For example:
			   o Environment
			   o Construction
			   o Business impacts and opportunities
			   o Community and social
			• Stakeholder briefings based on topics outlined from broader open house presentation from Q4 2020.

	Local Community Presentations* (Location Specific)	Local residents in areas of interest within Councils/shires applicable to project	• Open invite online presentations focused on local impacts and construction for key areas relevant to the Project. • Opportunity for Q&A through facilitated live sessions.
	TRG briefing	TRG Representatives	• TRG briefings to provide update on project information, key milestones, understand potential issues, impacts and opportunities related to project.
December Q4 2020	Newsletter Project update #4 –mail out	Local residents, Landowner and Occupiers	• Provide community update on project milestones and EES process
	Newsletter Project update #4 – online distribution	Applicable stakeholders listed in Engagement Plan	• Provide community update on project milestones and EES process
	TRG Briefing	TRG Representatives	• TRG briefings to provide update on project information, key milestones, understand potential issues, impacts and opportunities related to project.
Q1 2021	Host Online Open House Community Presentation * (1 Session)	Public, Landowner and Occupiers	• Provide an opportunity for the community to attend an online session. Provide high level information on the project in a live facilitated session.

*Note: During COVID restrictions it is proposed to host online sessions to meet necessary State and community safety requirements. Sessions may be subject to change based on feedback from councils and stakeholder feedback collected from other engagement activities

Proposed Timing	Proposed Engagement and Communication Activities	Stakeholder	Purpose
			• Reflection on past 3 months of activity since last open house, including a project update. • Session timing and topics to be advertised on APA's engagement hub and in community updates.
	Year in Review Project Update (Campaign Monitor)	Public, Residents, Councils, TRG	• Provide community update on project progress through 2020 and planned activities and milestones look ahead for 2021. • Sent through Campaign Monitor.
	Key Stakeholder Briefings (Round 2)	Community Action Groups, Local Business	• Topic focused stakeholder briefings relevant to key stakeholder groups. Similar to October, these topics will be based on feedback received in Open House Round 2 in Late January • Stakeholder briefings based on topics outlined from broader open house presentation from Q4 2020.
	Local Community Presentations* (Location Specific)	Local residents in areas of interest with Councils/shires applicable to project Landholders (location specific)	• Open invite online presentations focused on local impacts and construction for key areas relevant to the Project. • Opportunity for Q&A through facilitated live sessions. • Distinct topics and areas may differ depending on how October events went.
	Newsletter Project update #5 –mail out	Local residents, Landowner and Occupiers	• Provide community update on project milestones and EES process
	Newsletter Project update #5 - online distribution	Applicable stakeholders listed in Engagement Plan	• Provide community update on project milestones and EES process
	TRG Briefing	TRG Representatives	• TRG briefings to provide update on project information, key milestones, understand potential issues, impacts and opportunities related to project.
	Council/shire Briefings (Online)*	Melton City Council Hume City Council Mitchell Shire Council Whittlesea City Council	• Provide project updates online briefing, collect feedback from council/shire. • Sessions subject to change based on feedback from councils and stakeholder feedback collected from other engagement activities.

*Note: During COVID restrictions it is proposed to host online sessions to meet necessary State and community safety requirements. Sessions may be subject to change based on feedback from councils and stakeholder feedback collected from other engagement activities

Proposed Timing	Proposed Engagement and Communication Activities	Stakeholder	Purpose
Ongoing Activities Q4 2020 Q1 2021	Email and Phone Engagement with Landowners	Landowners and Occupiers	• Provide regular updates on the project as well as offering direct briefing opportunities and maintain dialogue with stakeholders

*Note: During COVID restrictions it is proposed to host online sessions to meet necessary State and community safety requirements. Sessions may be subject to change based on feedback from councils and stakeholder feedback collected from other engagement activities