



Planning Panels Victoria | Department of Planning and Community Development | Level 1, 8 Nicholson Street, East Melbourne 3002

## Terms of Reference

Attachment 1

### SPPF Review Advisory Committee

**Advisory Committee appointed pursuant to Part 7, Section 151 of the *Planning and Environment Act 1987* to report on the review of the State Planning Policy Framework (SPPF) to align with the review of a number of state policy matters.**

#### Name

1. The Advisory Committee is to be known as the 'SPPF Review Advisory Committee'.
2. The Advisory Committee is to have members with the following skills:
  - Strategic planning and knowledge of spatial mapping;
  - Policy review and development;
  - Statutory drafting; and
  - Stakeholder engagement and consultation.

#### Purpose

3. The purpose of the Advisory Committee is to advise on the content and structure of a revised SPPF to apply any consequential changes arising from recent legislation and to align and integrate with the review of each of the following state policy matters:
  - the Vision for Victoria;
  - the proposed Metropolitan Planning Strategy;
  - the eight Regional Growth Plans (Central Highlands, G21 - Geelong Region Alliance, Gippsland, Great South Coast, Hume, Loddon Mallee North, Loddon Mallee South, Wimmera Southern Mallee);
  - the reformed commercial, industrial, residential and rural zones; and
  - the Development Contributions system

#### Background

4. The State Policy Planning Framework (SPPF) is a key part of the Victorian planning system and the Victoria Planning Provisions (VPP). It sets the key policy direction for state planning issues. A review of the SPPF is required to ensure all state policy matters align and integrate with the key strategic directions and strategic maps that have been identified in the newly developed Metropolitan Planning Strategy and eight Regional Growth Plans.



## Method and Scope

5. The Advisory Committee is to consider all relevant matters and can inform itself in anyway it sees fit, but must consider:
  - The state policy matters under the current SPPF;
  - The key strategic directions that have been developed as part of the Metropolitan Planning Strategy and Regional Growth Plans work and how these will align and integrate with a revised SPPF;
  - Any key policy impacts arising from other recent legislation and Advisory Committee reviews such as the reformed zones and development contributions system.
6. Previously reviewed matters or active reviews are not the focus of this review. The Committee should not take into consideration public comments which relate to broader aspects of other reviews recently undertaken or currently under review as a number of mechanisms are in place to consider these issues including the Victorian Planning System or Metropolitan Planning Strategy Ministerial Advisory Committees.
7. The Advisory Committee is not expected to carry out any additional public notification or referral, but may do so if it considers it to be appropriate.
8. The Advisory Committee is not to seek submissions but may inform itself in any way it sees fit, including conducting consultation as necessary with relevant stakeholders to clarify issues.
9. The proceedings of the Advisory Committee will be in the form of targeted consultations.
10. The Advisory Committee should consult with a range of stakeholders who may include:
  - State Government Departments and Agencies that have policy in the current SPPF;
  - Local Government
  - The Ministerial Advisory Committee for the Metropolitan Planning Strategy
  - VCAT and Planning Panels Victoria;
  - Peak industry bodies
11. The Advisory Committee may meet and invite others to meet with them when there is a quorum of at least two of the Committee members.

## Submissions are public documents

12. The Advisory Committee must retain a library of any written material or other supporting documentation provided to it directly to it until a decision has been made on its report or five years has passed from the time of its appointment.
13. Any written submissions or other supporting documentation provided to the Advisory Committee must be available for public inspection until the submission of its report, unless the Advisory Committee specifically directs that the material is to remain 'in camera'.



## Outputs

14. It is requested that the following outputs be undertaken by the Advisory Committee:
- **Output 1:** Provision of written advice on the role, structure and format of a revised SPPF that integrates and aligns state planning policy, the Vision for Victoria, Metropolitan Planning Strategy and Regional Growth Plans.
  - **Output 2:** Development of a draft SPPF for consideration by the Minister including state planning policy and the key strategic directions from the Metropolitan Planning Strategy and Regional Growth Plans.
  - **Output 3:** Consultation activities completed with targeted stakeholder groups on the draft SPPF.
  - **Output 4:** Development of a draft final SPPF along with a report for consideration by the Minister for Planning:
    - (i) Summarising the feedback provided from targeted stakeholder groups;
    - (ii) Any other relevant matters raised in the course of the Advisory Committee consultations; and
    - (iii) A list of persons who the Advisory Committee consulted with and a list of any submissions received.
15. The report will be submitted in stages. These have been identified in the four outputs above.
16. The Advisory Committee may be asked to undertake further work for the implementation of a final State Planning Policy Framework.

## Timing

17. The Advisory Committee is required to complete its review including the four outputs outlined above by 18 October, 2013. This date may be extended by agreement with the Minister.

## Fee

- The fee for the Advisory Committee will be set at the current rate for a Panel appointed under Part 8 of the Planning and Environment Act 1987.
- The costs of the Advisory Committee will be met by the Department of Planning and Community Development (Planning, Building and Heritage Reform Unit).



## Project Manager

Day to day liaison for this matter will be through Kate Sullivan of the Department of Transport, Planning and Local Infrastructure on ph. 9094 8488 or by email at [kate.sullivan@dpcd.vic.gov.au](mailto:kate.sullivan@dpcd.vic.gov.au).

**MATTHEW GUY MLC**  
**Minister for Planning**

Date: 15.7.13