



Planning Panels Victoria

Department of Environment, Land, Water and Planning

1 Spring Street
Melbourne Victoria 3000
GPO Box 2392
Melbourne, Victoria 3001
Telephone (03) 8624 5712

12 March 2021

As addressed

Dear Submitter,

VPA Projects Standing Advisory Committee – Referral 4 Hume Planning Scheme Amendment: Craigieburn West Precinct Structure Plan (PSP)

We are writing to you because you made a submission to the Craigieburn West Precinct Structure Plan (PSP) and draft Planning Scheme Amendment to the Hume Planning Scheme. The Minister for Planning has referred all unresolved submissions to the VPA Projects Standing Advisory Committee (Committee).

The Minister for Planning appointed the Committee pursuant to Part 7, section 151 of the *Planning and Environment Act 1987* (the Act) to advise the Minister for Planning and the Victorian Planning Authority (VPA) on referred projects and associated draft Planning Scheme Amendments. Information about the Committee is attached, including the Terms of Reference and Letter of Referral.

Referral No. 4 – Craigieburn West Precinct Structure Plan (PSP)

This matter involves a draft Amendment to the Hume Planning Scheme and is known as Referral No. 4. The draft Amendment proposes to:

- incorporate a new document titled ‘Craigieburn West Precinct Structure Plan, November 2020’ (the PSP) into the Planning Scheme
- rezone land to Urban Growth Zone Schedule 12 in order to facilitate the development of the land generally in accordance with the PSP
- make associated changes to the planning policy framework to reflect the directions and to support the implementation of the PSP.

Directions Hearing

Given the physical distancing restrictions in response to Novel Coronavirus Disease 2019 (COVID-19), the Committee is not conducting face-to-face hearings at this time.

The Committee will conduct a Directions Hearing by video conference at **10:00am on Friday, 26 March 2021**.

You should attend the Directions Hearing if you:

- wish to participate in the consultation process (details of online requests to be heard are set out below under ‘If you want to be involved in a Hearing’ which must be completed if you wish to be heard by the Committee)
- have questions about the Committee process or wish to raise procedural issues.

The Directions Hearing will among other things consider:

- the format for the consultation process, including whether it should be by roundtable or another forum in accordance with the Terms of Reference (see below)
- dates and timetabling

Privacy Statement

Any personal information about you or a third party in your correspondence will be protected under the provisions of the Privacy and Data Protection Act 2014. It will only be used or disclosed to appropriate Ministerial, Statutory Authority, or departmental staff in regard to the purpose for which it was provided, unless required or authorised by law. Enquiries about access to information about you held by the Department should be directed to the Privacy Coordinator, Department of Environment, Land, Water and Planning, PO Box 500, East Melbourne, Victoria 8002



- document sharing arrangements
- circulation of information before the consultation process, including expert evidence (if any) and a Part A submission from the VPA
- arrangements for parties to make written submissions to the Committee (including where they may be unable to attend the consultation process).

The Committee will provide each party with an opportunity to provide any comments at the Directions Hearing, following which the format for the consultation process will be finalised and written directions will be issued.

You can access the Directions Hearing using the following hyperlink to MS Teams:

[Click here to join the Directions Hearing](#)

Or should you wish to call-in, please follow the following prompts:

- If you are within Melbourne, Australia: call +61 3 7019 2540 and enter Phone Conference ID: 947 152 855#
- Within Australia (Toll-free): Call 1800 571 208 and enter Phone Conference ID: 947 152 855#
[Find a local number](#) | [Reset PIN](#)

In the meantime, please familiarise yourself with using Microsoft Teams through the guide available at <https://www.planning.vic.gov.au/panels-and-committees/planning-panel-guides>

Format for the consultation process

Clauses 8 and 15 of the Terms of Reference state that the Committee is to undertake consultation that is 'fit for purpose', which may involve roundtable discussions, on the papers or a public hearing.

The Committee's preliminary view is that an 'on the papers' process may not be appropriate for Referral No. 4, as there are a number of issues to be resolved. The consultation process is therefore likely to include a roundtable or hearing where parties will be given the opportunity to speak to those issues. Whether it is appropriate to conduct Referral No. 4 by way of roundtable discussion will depend on the number of parties that wish to be heard. This will be considered at the Directions Hearing.

Whatever format the consultation process takes, parties will have an opportunity to succinctly present on the issues in dispute. The issues will be considered in a focused way, with an aim to complete the consultation process within a shorter timeframe to a traditional Hearing. The Committee may limit the use of evidence or cross-examination during the consultation process if it considers it appropriate to do so.

Dates

The consultation process (whether it proceeds as a roundtable discussion or a hearing) will commence on **Monday, 26 April 2021.**

Information

The Committee has been provided with the following information from the Victorian Planning Authority (VPA) to date:

- draft Amendment documents
- background reports including technical reports
- all written submissions made
- a public consultation report.

While the letter of referral refers 'unresolved submissions' to the Committee for consideration, the Committee understands that all submissions received by the VPA have been referred.

Submissions and other information presented throughout the process will be treated as public documents. Please note the attached *Privacy Collection Notice*.

Key issues

Based on its review of the materials so far, the Committee has identified the following key issues:

- Mickleham Road upgrade / duplication
- Development Services Scheme (DSS) drainage and waterways
- Melbourne Airport impacts
- Traffic movement through internal road network
- Vegetation / Fauna
 - Tree controls and retention
 - Kangaroo management
- Density
- Open space (distribution and extent)
- Affordable housing
- Bushfire management
- Community facilities
- Community engagement

If the consultation process proceeds by roundtable discussion, it is likely that some but not all issues will be addressed at the roundtable, with remaining issues addressed by written submissions.

If you wish to be involved in the consultation process

Please complete the [online request to be heard form](#) by 12.00pm on Wednesday, 24 March 2021 if:

- you wish to speak as part of the consultation process
- you do not wish to speak but would like to be included in the Distribution List for circulation of materials.

Notes on completing the online request to be heard form are attached.

Further Information

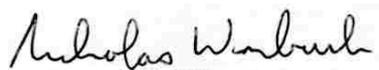
The attached Privacy Collection Notice explains how your submission will be used by the Committee.

Further information including the What is a Panel? guide, Guide to the Public Hearing and Frequently Asked Questions are available at:

<https://www.planning.vic.gov.au/panels-and-committees/planning-panel-guides>

If you have any questions, please contact Kimberly Martin, Senior Project Officer of Planning Panels Victoria on (03) 8624 3266 or planning.panels@delwp.vic.gov.au.

Yours sincerely,



Nick Wimbush

VPA Projects Standing Advisory Committee Lead Chair

Attachment 1: VPA Project Standing Advisory Committee Terms of Reference, dated 17 July 2020

Attachment 2: Letter of Referral, dated 8 March 2021

Privacy Collection Notice

Hume Planning Scheme Amendment: Craigieburn West Precinct Structure Plan (PSP)

Your submission has been collected for the primary purpose of this Committee process.

Natural justice for all participants and transparency are important parts of the Committee process. In meeting its legislative requirements, the Committee may:

- provide a copy of your submission with all contact details to the Proponent, Local Council, Government Agencies and other parties to the Hearing
- provide a copy of your submission to the Department of Environment, Land, Water and Planning if needed for preparing Ministerial briefings
- display a copy of your submission in the Planning Panels Victoria Office or Hearing room.
- display a copy of your submission in the relevant Local Council Office or Regional Government Office as appropriate.

Displaying submissions online

The Committee does not propose to display your full submission on a website unless this is necessary, and you have given your consent. However, your name and other personal information may be published on the internet as detailed below.

Publication of your personal information on the internet

A Committee Report will be published on the internet and may include:

- each submitter's name
- direct quotes from submissions
- submitter addresses, if required.

Please note that even when your personal information is removed from the internet, it may remain on external servers indefinitely.

Hearing of submissions

A Hearing may be held in person at a venue, by telephone conference, by video link, or a combination of these. You should be aware the Committee may:

- broadcast submissions and proceedings live on the internet
- record submissions and proceedings
- make the recording available to submitters and parties to the Hearing and third parties who request it from Planning Panels Victoria at planning.panels@delwp.vic.gov.au
- use your phone contact details to contact you during a telephone/video hearing, if necessary.

The Committee will direct that parties:

- use any recording provided by Planning Panels Victoria solely for the purpose of the Panel process
- not record online hearings.

The Committee cannot:

- guarantee that a third party will not produce an unauthorised recording
- regulate how recordings are used outside the hearing context.

During the Committee process, all participants, including the general public, must respect the privacy of others and not make defamatory comments.

After the Committee has reported

When the Committee has reported to the Planning Authority, your submission will be removed from public display.

Your original submission and any additional material provided will be held at Planning Panels Victoria for two years and then sent to the Public Record Office Victoria. All additional copies of the submission and other material held by Planning Panels Victoria will be securely destroyed.

If you have any concerns about how your submission will be used, please contact Planning Panels Victoria on (03) 8624 3127.

Request to be heard

Hume Planning Scheme Amendment: Craigieburn West Precinct Structure Plan (PSP)

When completing the online *request to be heard form*, please note:

1. The consultation process (whether it proceeds as a roundtable discussion or a hearing) will commence on **Monday, 26 April 2021**
2. You can tell us when you are not available. The Committee will accommodate your availability where possible.
3. Expert witness details must be provided on the request to be heard form.
4. You can identify any procedural issues you may have on this form.

If you complete this form, a timetable for the Hearing will be emailed to you after the Directions Hearing.

How will my contact information be used?

We will use your contact address to contact you. We will provide your email or postal address to participants in the Hearing so that they can share reports and submissions unless you tell us otherwise.

Expert witnesses

An expert witness gives evidence in a field of expertise and must prepare a report. People calling expert witnesses are required to circulate expert witness reports at a specified time before the Hearing. Participants in the Hearing can generally cross examine expert witnesses.