

March 2021

Addendum 2 - EES Consultation Plan

The following describes proposed engagement activities for the Western Outer Ring Main Project during the Project phases:

- Prepare EES documentation for public exhibition in line with Minister’s scoping requirements.
- EES exhibition phase

Addendum 2 update aligns with the WORM EES Consultation Plan - Appendix H.

This EES Engagement Plan and activities are considered a live document that will be subject to change and be updated during the Project consultation process.

Proposed Timing	Proposed Engagement and Communication Activities	Stakeholder	Purpose
October Q4 2020	Launch online engagement hub on APA webpage - Interactive map - discussion forum - Survey	Public and interested stakeholders	<ul style="list-style-type: none"> • Provide up-to-date content online for community sessions and opportunities to get involved with the Project. • Provide an online engagement platform for community to provide feedback on the Project and engage with the community.
	Project update #3 – mail out	Local residents, Landowner and Occupiers	<ul style="list-style-type: none"> • Provide community update on Project milestones and EES process
	Project update #3 – (email and Campaign Monitor)	All stakeholders listed in Engagement Plan	<ul style="list-style-type: none"> • Provide community update on Project milestones and EES process
	Council/Shire Briefings (Online) *	Hume City Council Whittlesea City Council	<ul style="list-style-type: none"> • Provide Project updates online briefing, collect feedback from council/shire. • Sessions subject to change based on feedback from councils and stakeholder feedback collected from other engagement activities.
	Online Open House Community Presentation * (1 Session)	Public, Landowners and Occupiers. Community Action Groups, Local Business	<ul style="list-style-type: none"> • Provide an opportunity for the community to attend an online session. Provide high level information on the Project in a live facilitated session. • Session timing and topics to be advertised on APA’s engagement hub and in community updates.

*Note: During periods of COVID-19 social restrictions, some planned activities were changed to meet necessary State and community safety requirements.

Proposed Timing	Proposed Engagement and Communication Activities	Stakeholder	Purpose
	TRG Briefing	TRG Representatives	<ul style="list-style-type: none"> TRG briefings to provide update on Project information, key milestones, understand potential issues, impacts and opportunities related to Project.
November Q4 2020	Council/Shire Briefings (Online) *	Melton City Council Mitchell Shire Council	<ul style="list-style-type: none"> Provide Project updates online briefing, collect feedback from council/shire. Sessions subject to change based on feedback from councils and stakeholder feedback collected from other engagement activities.
	Key Stakeholder Briefings (Round 1)	Community Action Groups, Local Business	<ul style="list-style-type: none"> Topic focused stakeholder briefings relevant to key stakeholder groups. For example: <ul style="list-style-type: none"> Environment Construction Business impacts and opportunities Community and social Stakeholder briefings based on topics outlined from broader open house presentation from Q4 2020.
	TRG briefing	TRG Representatives	<ul style="list-style-type: none"> TRG briefings to provide update on Project information, key milestones, understand potential issues, impacts and opportunities related to Project.
December Q4 2020	Project update #4 – mail out	Local residents, Landowner and Occupiers	<ul style="list-style-type: none"> Provide community update on Project milestones and EES process
	Project update #4 – online distribution	All stakeholders listed in Engagement Plan	<ul style="list-style-type: none"> Provide community update on Project milestones and EES process
	Online Live Presentation - Ecology and Cultural Heritage (1 session)	Public, Landowners and Occupiers. Community Action Groups, Local Business	<ul style="list-style-type: none"> Open invite online presentation focused on key feedback topic of 'Ecology and Cultural Heritage'. Opportunity for Q&A through facilitated live sessions.
	Online Live Presentation - Community (Impacts and Opportunities) (1 session)	Public, Landowners and Occupiers. Community Action Groups, Local Business	<ul style="list-style-type: none"> Open invite online presentation focused on key feedback topic of 'Community (Impacts and opportunities)'. Opportunity for Q&A through facilitated live sessions.

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	TRG Briefing	TRG Representatives	<ul style="list-style-type: none"> TRG briefings to provide update on Project information, key milestones, understand potential issues, impacts and opportunities related to Project.
	Year in Review Project Update (Campaign Monitor)	Public, Residents, Councils, TRG	<ul style="list-style-type: none"> Provide community update on Project progress through 2020 and planned activities and milestones look ahead for 2021. Sent through email to subscribers.
Q1 2021	Community information sessions (face-to-face) in council areas <ul style="list-style-type: none"> Melton Mitchell Whittlesea Hume 	Public, Landowners and Occupiers, Community Action Groups, Local Businesses	<ul style="list-style-type: none"> Provide an opportunity for the community to meet the Project team and ask questions in person. Provide details of our EES technical studies for the Project. Session timing and locations advertised on APA's website, engagement hub, newspaper advertisements, Council social media sites and in community updates (flyers).
	Project update #5 – mail out	Local residents, Landowner and Occupiers	<ul style="list-style-type: none"> Provide community update on Project milestones and EES process.
	Project update #5 - online distribution	All stakeholders listed in Engagement Plan	<ul style="list-style-type: none"> Provide community update on Project milestones and EES process.
	Survey – postage paid mail	Local residents, Landowner and Occupiers	<ul style="list-style-type: none"> Project survey was sent across the project area to collect feedback from affected parties and near neighbours.
Q2 2021 EES Exhibition	Promote EES exhibition <ul style="list-style-type: none"> Newspaper ads Website Social media 	Public and interested stakeholders	<ul style="list-style-type: none"> Provide information about the EES Exhibition process, including requesting EES in hard copy or on USB and EES upload to website. Provide contact details for stakeholders/community to ask questions and gather information needed to access the EES.
	Project update #6 – mail out (2 weeks before exhibition)	Local residents, Landowner and Occupiers	<ul style="list-style-type: none"> Invite community to request a copy of the EES documents in hard-copy or USB form.

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	Project update #6 – online distribution (2 weeks before exhibition)	All stakeholders listed in Engagement Plan	<ul style="list-style-type: none"> Invite community to request a copy of the EES documents in hard-copy or USB form.
	Project update #7 – mail out (EES is now on exhibition)	Local residents, Landowner and Occupiers	<ul style="list-style-type: none"> Provide platforms for accessing the EES documentation (website, or request of USB, hard copy)
	Project update #7 – online distribution (EES is now on exhibition)	All stakeholders listed in Engagement Plan	<ul style="list-style-type: none"> Provide platforms for accessing the EES documentation (website, or request of USB, hard copy)
	Project update #8 – online distribution (reminder: EES exhibition half-way mark)	All stakeholders listed in Engagement Plan	<ul style="list-style-type: none"> Reminder of exhibition timing to make a submission. Provide platforms for accessing the EES documentation. Advertised via email, on APA’s website, engagement hub, Council social media sites.
Q3 – Q4 2021	Project update # 9 – mail (update on inquiry process)	Local residents, Landowner and Occupiers	<ul style="list-style-type: none"> Provide community update on Project milestones and EES inquiry process.
	Project update # 9 – online distribution (update on inquiry process)	All stakeholders listed in Engagement Plan	<ul style="list-style-type: none"> Provide community update on Project milestones and EES inquiry process.
	Stakeholder Forum (Online or Face-to-Face) - Project fund and benefits	Community Action Groups, Local Businesses, Organizations	<ul style="list-style-type: none"> Opportunity for stakeholders to provide input into designated community fund and benefit opportunities (such as procurement or employment opportunities). Session timing and topics to be advertised on APA’s engagement hub and in Project updates.
Ongoing Activities	Email and Phone Engagement with Landowners	Landowners and Occupiers	<ul style="list-style-type: none"> Provide regular updates on the Project as well as offering direct briefing opportunities and maintain dialogue with stakeholders.

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