

A return is submitted every month by each Responsible Authority. Each return contains data detailing every planning permit application either completed or still active within the month.

The return contains the following metadata: Responsible Authority (Supplied code number: 0 - 80), Period (Start/end dates), Type ("Full", "Correction", "Null", "Test"), Generated (Timestamp), Software (Name, Version), Sign-off (Person, Position, Timestamp), Annotation (Text).

The fields are marked with the following classifiers, indicating when in the planning process the data within them needs to be included in a return:

- (M) - Mandatory from when the application is first lodged in the system till its completion
- (MD) - Mandatory when a Responsible Authority outcome has been determined for an application
- (MV) - Mandatory if the application has been appealed to VCAT
- (MF) - Mandatory when a Final outcome has been determined for an application

1. Application Details

1.1 Planning scheme
The code identifying one of 82 Victorian Planning Schemes (M)

alpi	macr
alpr	mann
arat	mans
ball	mari
bany	maro
basc	melb
bawb	melt
bays	mild
bena	mith
boro	moir
brim	mona
blok	moon
camp	moor
card	more
case	morn
cgol	malx
cola	moyn
cora	muri
dare	nill
egip	ngra
fran	port
fisi	pym
gann	quen
glen	sgip
gelg	ston
gpla	strb
gben	surf
gdan	swan
ggee	towg
gshe	wang
hepb	warr
hind	well
hbay	wwim
hors	whse
hume	wsea
indi	wdon
king	wynd
knox	yara
latr	ylan
lodd	yari

1.2 Application identifier
The unique identifier assigned by and used within a Responsible Authority to identify an application for a planning permit (M)

1.3 Application type
Whether the application is for a new permit, to amend an existing permit or a combined application under section 96 (M)

0 - No data available
1 - New application
2 - Amended permit application
3 - Combined application

1.4 Property location
The primary location of the land subject to the application for a planning permit (M)

One or more of:

Street address (number/name/type, locality, postcode)
Crown Description (allotment, Block, Section Parish/township)
Lot on plan (lot, plan)
Property Persistent Feature Identifier (PFI)
Council Property Number (CPN)
Geocode (Latitude, Longitude)
-Updated in 7.9-

1.5 Fees
The amount charged by the Responsible Authority for the processing of the application (does not include advertising and other non-statutory or administrative fees) (M)

1.6 VicSmart application
Whether or not the application qualifies to be processed under the VicSmart process provisions (M)
-New in 7.9-

1.7 Pre-application meeting
The indication by the applicant on whether or not a pre-application meeting occurred between the applicant and an officer of the Responsible Authority (M)

1.8 Estimated cost of works
The value indicated by the applicant as to the amount that will be spent to undertake works directly associated with the subject of the application. For amendments to a permit, this should be the difference between the original value and the new value (M)

1.9 Proposed use or development
A textual description of the intended use or development for which the permit is required (M)

1.10 Applicant details
The primary applicant name and address details for the application for a planning permit (M)

Applicant name
Organisation
Applicant address: (line one, number/name/type, locality, state, country, postcode)
-New/Updated in 7.9-

2. Processing Details

2.1 Date application received
The date that the application is physically date stamped as being received by the Responsible Authority (M)

2.2 Estimated assessment effort
An assessment by a planning officer as to the number of Responsible Authority work days that will be required to process the application (MD)

2.3 Further information requested
Whether during the processing of an application the Responsible Authority requested of the applicant further or clarification of information provided on the original form (MD)

2.4 Public notice
Whether notification to owners of adjacent land or other parties was required to be provided on the existence of the application by the Responsible Authority (MD)

2.5 Referral issued
Whether or not the application was referred (under section 55) to one or more external agencies by the Responsible Authority (MD)

2.6 Objections
The number of objections/submissions from third parties received for an application (MD)

2.7 Sixty day time frame
Responsible Authority opinion on whether a decision on an application was made by the Responsible Authority within the sixty day time frame (MD)
-Updated in 7.9-

2.8 VicSmart time frame
Responsible Authority opinion on whether a decision on an application was made by the Responsible Authority within the ten day VicSmart time frame (MD)
-New in 7.9-

2.9 Cultural heritage management plan
Whether or not a CHMP is required to process the application (MD)

2.10 Cultural heritage management plan date provided
The date upon which a CHMP is provided (MD)

3. Application Categories

3.1 Application categories
The categories that apply to the application (MD)

0 - Not yet determined
1 - Change or extension of use
2 - Alterations to a building structure or dwelling
3 - Extension to an existing dwelling or structure associated with a dwelling
4 - Extension to existing building or structure (other than dwelling)
5 - One or more new buildings
6 - Single dwelling
7 - NOT IN USE
8 - NOT IN USE
25 - Multi-dwelling
9 - Other buildings and works (including septic tanks, dams, earthworks)
10 - Demolition
11 - Native vegetation removal
12 - Other vegetation removal
13 - Consolidation
14 - NOT IN USE
15 - NOT IN USE
26 - Subdivision of land
16 - Subdivision buildings
17 - Subdivision - Change to easement and/or restrictions
18 - Subdivision - Removal of covenant
24 - Subdivision - Realignment of boundary
19 - Liquor License
20 - Waiving of parking requirement
21 - Signage
22 - Telecommunications Facility
23 - Other
-New/Updated in 7.9-

3.2 Current land use
The current primary activity undertaken on the land subject of the application (MD)

0 - Not yet determined
1 - Agriculture
2 - Food and drink premises
3 - Industry and warehouse
4 - Leisure & recreation
5 - Office
6 - Place of assembly
7 - Residential / Accommodation
8 - Retail Premises
9 - Vacant
10 - Other land use
11 - Child Care
12 - Education Centre
13 - Mineral Extraction
14 - Pleasure Boat Facility
15 - Transport Terminal
16 - Utility Installation
17 - Mixed Use

3.3 Proposed land use
The primary activity that will take place on the land subject of the application should a permit be issued (MD)

(available values identical to 'Current land use')

3.4 Number of new dwellings (yield)
The number of new dwellings (yield) that would be created as a result of the planning permit. For amendments to a permit, this should be the difference between the original value and the new value (MD)

3.5 Number of lots (yield)
The number of lots (yield) that would be created as a result of the planning permit. For amendments to a permit, this should be the difference between the original value and the new value (MD)
-New in 7.9-

4. Application Outcomes

4.1 Responsible Authority outcome
The decision of the Responsible Authority on the application, and whether it is by the Responsible Authority or a delegate thereof. (M)

0 - In progress
1 - Permit issued by delegate of the Responsible Authority
2 - Permit issued by the Responsible Authority
3 - Notice of Decision issued by a delegate of the Responsible Authority
4 - Notice of Decision issued by the Responsible Authority
5 - Refusal issued by a delegate of the Responsible Authority
6 - Refusal issued by the Responsible Authority
7 - No permit required
8 - Withdrawn
9 - Lapsed
10 - Failure to determine
-Updated in 7.9-

4.2 Date Responsible Authority Outcome
The date that the Responsible Authority outcome was issued to the applicant (MD)

4.3 VCAT reference number
The unique identifier assigned by VCAT to applications against which an appeal has been lodged (MV)

4.4 VCAT lodgment date
The date that the appeal was lodged with VCAT (MV)

4.5 VCAT grounds for appeal
The section(s) of the Act under which the appeal has been made (MV)

0 - Not yet determined
1 - Section 77
2 - Section 79
3 - Section 80
4 - Section 82
-New in 7.9-

4.6 VCAT outcome
The determination of VCAT in regards to an appeal (MV)

0 - No appeal
1 - In progress
2 - Affirmed
3 - Varied
4 - Set Aside
5 - Withdrawn/Struck Out
6 - Remit
-Updated in 7.9-

4.7 VCAT outcome date
The date that the applicant is advised of the determination by VCAT (MV)

4.8 Final outcome
The final outcome of the application process (MF)

0 - No yet determined
1 - Permit issued by a delegate of the Responsible Authority
2 - Permit issued by the Responsible Authority
3 - No permit issued
-New in 7.9-

4.9 Final outcome date
The date that the applicant is advised of the final outcome by the Responsible Authority (MF)
-New in 7.9-